GOVERNMENT OF ODISHA

H & UD DEPARTMENT
PARADEEP MUNICIPALITY
PARADEEP

DETAILED :- ANNUAL MAINTENANCE OF AAHAAR INFRASTRUCTURE I.E. DISH WASHER MACHINE, WATER PURIFIER, WATER COOLER, CC TV, RODENT CATCHER, INVERTER AC MACHINE INSTALLED AT TWO AAHAAR OUTLET OF PARADEEP MUNICIPALITY

COST OF TENDER PAPER :- Rs. 500.00 (Rupees Five Hundred only)
COST OF EMD :- Rs. 1000.00 (Rupees One Thousand only)

PARADEEP MUNICIPALITY
PARADEEP
OFFICE OF THE MUNICIPAL COUNCIL, PARADEEP

No 9763 /Dt 12.12.19

QUOTATION CALL NOTICE

The Executive Officer, Paradeep Municipality on behalf of the Municipal Council, Paradeep invites sealed quotations from the intending registered firms/registered contractor/authorized dealers/suppliers for annual maintenance of Aahaar Infrastructure i.e. Dish washer machine, Water purifier, water cooler, CC TV, Rodent catcher, Inverter, AC machine installed at two AAHAAR outlet of Paradeep Municipality. The prescribed quotation schedule can be obtained from Paradeep Municipality Office and Municipality website i.e. www.paradeepmunicipality.org on payment of Rs. 500.00 (Rupees Five Hundred) only (non-refundable) in shape of cash/bank draft/bankers cheque drawn in favour of the Executive Officer, Paradeep Municipality payable at Paradeep from any nationalized bank from 10.00 AM on dt.13.12.2019 to dt 21.12.2019 upto 5 PM during office hour except holidays.

The quotation paper along with all documents should reach the undersigned by Regd. Post/Speed Post/Courier Service or by person on or before dt 23.12.2019 upto 1.00 PM to Executive Officer, Paradeep Municipality. Municipality will in no way be responsible for any delay in receipt of the quotation documents. The quotation will be opened on dt 23.12.2019 at 1.30 PM in presence of the quotationer or their authorized representative if any. The quotation received beyond the schedule date and time will not be considered at all.

All terms and conditions may be seen in the quotation schedule. The undersigned has the rights to accept, cancel or reject any or all of the quotations without assigning any reason therefor.

Executive Officer
Paradeep Municipality

Memo No. 9764(3) // Dt. 12.12.19
Copy submitted to Addl. Dist. Magistrate, Paradeep / Secretary, P.D.A., Paradeep / Materials Manager, PPT for kind information with request to display the notice in their office notice board for wide publicity.

Executive Officer
Paradeep Municipality

Memo No. 9765 // Dt. 12.12.19
Copy to Office Notice Board of Paradeep Municipality for wide circulation.

Executive Officer
Paradeep Municipality

Memo No. 9766 // Dt. 12.12.19
Copy submitted to the Project Director, DUDA, Jagatsinghpur / Nodal Officer, State Aahaar Society, BBSR for kind information (GUDA)

Executive Officer
Paradeep Municipality

Memo No. 9767 // Dt. 12.12.19
Copy to the Advertising Manager, the SAMBAD & the Aunpam Bharat odia newspaper of local edition for information and requested to publish the news in your newspaper in one issue for wide publication. They are requested to submit the bill as per Govt. approved Rate along with two News paper in support of publication of notice. Copy to advertisement section.

Executive Officer
Paradeep Municipality
<table>
<thead>
<tr>
<th>No.</th>
<th>RFP Identification No.</th>
<th>Quotation Call Notice No</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Name of work</td>
<td>Annual maintenance of Aahaar Infrastructure i.e. Dish washer machine, Water purifier, water cooler, CC TV, Rodent catcher, Inverter, AC machine installed at two Aahaar outlet of Paradeep Municipality</td>
</tr>
<tr>
<td>3</td>
<td>Method of selection</td>
<td>Item Rate</td>
</tr>
<tr>
<td>4</td>
<td>Joint venture/Consortium</td>
<td>No</td>
</tr>
<tr>
<td>5</td>
<td>Contacting authority</td>
<td>Executive Officer, Paradeep Municipality</td>
</tr>
<tr>
<td>6</td>
<td>Availability &amp; Downloading of tender documents from the Website.</td>
<td>10.00 AM on dt.13.12.19 to dt. 21.12.19 upto 5.00 PM <a href="http://www.paradeepmunicipality.org">www.paradeepmunicipality.org</a></td>
</tr>
<tr>
<td>7</td>
<td>Last date of bid submission</td>
<td>Dt. 23.12.2019 upto 1.00 PM</td>
</tr>
<tr>
<td>8</td>
<td>Cost of Bid Document</td>
<td>Rs. 500/- to be submitted in shape of Cash/ DD in favor of Executive Officer, Paradeep Municipality, Paradeep to be drawn at Paradeep</td>
</tr>
<tr>
<td>9</td>
<td>EMD</td>
<td>Rs.1,000/- to be submitted in shape of DD in favor of Executive Officer, Paradeep Municipality, Paradeep to be drawn at Paradeep</td>
</tr>
<tr>
<td>10</td>
<td>Opening of Quotation</td>
<td>Dt. 23.12.2019 at 1:30 PM</td>
</tr>
<tr>
<td>11</td>
<td>Validity of Proposal</td>
<td>90 days from the date of submission.</td>
</tr>
<tr>
<td>12</td>
<td>Project Completion Period</td>
<td>365 days (From the Date of Work Order issued)</td>
</tr>
<tr>
<td>13</td>
<td>Mode of submission</td>
<td>Through Speed Post/ Registered Post (Indian Post) and no other means.</td>
</tr>
<tr>
<td>14</td>
<td>Address</td>
<td>Executive Officer, Paradeep Municipality, Paradeep. Jagatsinghpur (Odisha) – 704142 Email: <a href="mailto:Paradipmunicipality@gmail.com">Paradipmunicipality@gmail.com</a> Tel:</td>
</tr>
</tbody>
</table>
 TERMS AND CONDITIONS

1 Name of work:- Annual maintenance of Aahaar Infrastructure i.e. Dish washer machine, Water purifier, water cooler, CC TV, Rodent catcher, Inverter, AC machine installed at two AAHAAR outlet of Paradeep Municipality

2 The Executive Officer, Paradeep Municipality on behalf of the Municipal Council, Paradeep invites sealed quotations from the intending registered firms/ registered contractor/ authorized dealers/ suppliers for annual maintenance of Aahaar Infrastructure i.e. Dish washer machine, Water purifier, water cooler, CC TV, Rodent catcher, Inverter, AC machine at two Aahaar outlet of Paradeep Municipality.

3 The details of bid documents specification, schedule and set of terms & conditions can be obtained from Municipality office, Paradeep in person on payment of cost of tender/ quotation document Rs.500.00 (Rupees:- Five Hundred) only in shape of Cash/ DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. The cost of tender paper is not refundable. The terms and conditions as given in the quotation call notice form an integral part of this detail tender call notice.

4 The bidder must be accompanied by EMD/ tender security amount Rs.1,000.00 (Rupees:- One Thousand) Only in shape of DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. Quotation received without E.M.D. shall be rejected. The E.M.D. amount of successful quotationer will be refunded after completion of validity period.

5 The sale of tender documents from 10.00 AM on dt 13.12.2019 to dt 21.12.2019 upto 5.00 PM. Request for tender/ quotation documents through post will not be entertained.

6 Duly filled Bid along with Bid Document cost and EMD should reach the undersigned's office by on or before 1.00 PM on dt.23.12.2019 latest. Bid Document received after the said date and time will be rejected outright.

7 The tender/ quotation/ bid documents will be opened on dt 23.12.2019 at 1.30 PM in the chamber of Executive Officer, Paradeep Municipality, Paradeep in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received / opened in the next working day at the same time & venue.

8 The completed & sealed tender paper documents should be sent to the Executive Officer, Paradeep Municipality through registered/ Speed post or in person only. The envelope containing the tender documents should be superscripted with “Annual maintenance of Aahaar Infrastructure i.e. Dish washer machine, Water purifier, water cooler, CC TV, Rodent catcher, Inverter, AC machine installed at two Aahaar outlet at Paradeep Municipality” with tender/ quotation no & date, else tender will not be opened.

9 The Municipality will not be responsible for postal delay.

10 Bidders should submit self attested copies of the following alongwith the bid. Quotation without one or more of these documents are bound to be rejected.

(i) Photo copy of (i) PAN, (ii) GSTIN (iii) Dealer/firm certificate (iv) If any

(ii) ISO certificate of the manufacturing company should be submitted along with the tender paper.
The Quotationer should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the quotation call notice should be filled up and signed. The rate should be mention in the quotation both in figure and in words, wherever there is a difference between the rate quoted in words and figures, the rate quoted in words will taken as correct. The schedule appended to the quotation call notice should be filled up and signed.

The bidder shall quote an all inclusive rate including cost of labour, materials, tools & plants, transporting, loading, unloading, installation and Commissioning etc.

The rate shall be quoted inclusive of all taxes and duties if any. GST will be mentioned separately.

Any correction or overwriting in the offer should be attested by the quotationer or else offer is liable for rejection.

The rate will be valid for one calendar year.

The quotationer shall submit the quotation call notice & quotation schedule duly signed by him with seal failing which the offer will be rejected and will not be considered in comparative statement.

The materials will be inspected by the Executive Officer, Paradeep/ or any competent authority.

The Quotationer shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Officer, Paradeep.

The materials should be guaranteed for a minimum period of one years from the date of supply/fitting.

The successful quotationer has to produce sample of each item before the office of The Executive Officer, Paradeep Municipality for necessary verification after which is to be fitted.

Any other information can be had from the Office of The Executive Officer, Paradeep Municipality during office hours except holidays.

Any legal dispute arise shall be settled under the jurisdiction of local court. And no power of attorney or affidavit shall be allowed.

The approved quotationer shall make an agreement on above mentioned terms & conditions with the Executive Officer, Paradeep Municipality.

The EMD shall be forfeited on the following grounds:

i) If the successful bidder fails to deliver/ repair/ replace the product within the period of 24 hours occur defect the work order will be cancel.

Quotation shall not be considered through Power of Attorney.

The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

[Signature]

Executive Officer
Paradeep Municipality

[Date]
**BILL OF QUANTITIES** :- Annual maintenance of AAHAAR Infrastructure i.e. Dish washer machine, Water purifier, water cooler, CC TV, Rodent catcher, Inverter, Hand shoker AC machine at two Aahaar outlet of Paradeep Municipality

<table>
<thead>
<tr>
<th>Sl no</th>
<th>Description</th>
<th>Qty</th>
<th>Unit</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supplying providing all labour, materials T&amp;P for annual repair, replace and maintenance of following items installed at AAHAAR outlets at Atharbanki near Biju Memorial Hospital and Badapadia near auto stand of Paradeep Municipality. The bidder shall quoted their rate including all materials cost like Candels of Water purifier, Distle water for inverter, Bar light for Rodent catcher) other than these the cost of materials will be paid by the Municipality subject to submission of bill after due justification and verification of competent authority. (i) Dishwasher machine- 2 nos (ii) Water purifier with cooler- 2 nos (iii) CC TV with monitor- 2 nos monitor, 14 nos.camera (iv) Rodent catcher- 4 nos (v) Inverter (machine and Battery)- 1no (vi) AC 2 ton- 6 nos (vii) Hand shaker- 2 nos</td>
<td>01 unit</td>
<td>Yearly</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Executive Officer
Paradeep Municipality