

# GOVERNMENT OF ODISHA



ଓଡ଼ିଶା ସରକାର



## H & UD DEPARTMENT PARADEEP MUNICIPALITY PARADEEP

DETAILED :- ANNUAL MAINTENANCE OF AAHAAR INFRASTRUCTURE I.E. DISH WASHER MACHINE, WATER PURIFIER, WATER COOLER, CC TV. RODENT CATCHER, INVERTER, AC MACHINE, HAND SHOKER INSTALLED AT TWO AAHAAR OUTLET OF PARADEEP MUNICIPALITY.

COST OF QUOTATION PAPER :-	Rs. 500.00	(Rupees Five Hundred only)
EMD :-	Rs. 1000.0	(Rupees One Thousand only)

OFFICE OF THE  
MUNICIPAL COUNCIL,  
PARADEEP


# OFFICE OF THE MUNICIPAL COUNCIL, PARADEEP

No 10113 /Dt 30-12-19  
QUOTATION CALL NOTICE

The Executive Officer, Paradeep Municipality on behalf of the Municipal Council, Paradeep invites sealed quotations from the intending registered firms/ registered contractor/ authorized dealers/ suppliers annual maintenance of Aahaar infrastructure i.e. Dish washer machine, water-purifier, water cooler, CC TV, rodent catcher, inverter, AC machine, hand shoker installed at two AAHAAR outlet of Paradeep Municipality. The prescribed quotation schedule can be obtained from Paradeep Municipality Office and municipality website i.e. [www.paradeepmunicipality.org](http://www.paradeepmunicipality.org) on payment of Rs. 500.00 (Rupees Five Hundred)only (non refundable) in shape of cash/bank draft bankers cheque drawn in favour of the Executive Officer, Paradeep Municipality payable at Paradeep from any nationalized bank from **10.00 AM on dt 30.12.2019 to dt 08.01.2020 up to 1.00 PM** during office hour except holidays.

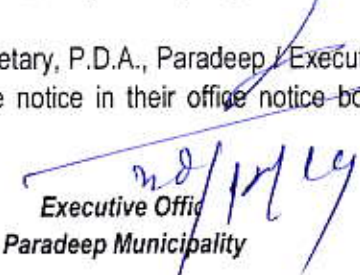
The quotation paper alongwith all documents should reach the undersigned by Regd. Post/ Speed Post/ Courier Service or by person on or before **dt 08.01.2020 up to 1.30 PM** to Executive Officer, Paradeep Municipality. Municipality will in no way be responsible for any delay in receipt of the quotation documents. The quotation will be opened on **dt 08.01.2020 at 3.30 PM** in presence of the quotationer or their authorized representative if any. The quotation received beyond the schedule date and time will not be considered at all.

All terms and conditions may be seen in the quotation schedule. The undersigned has the rights to accept, cancel or reject any or all of the quotations without assigning any reason thereof.

  
Executive Officer  
Paradeep Municipality

Memo No. 10114 // Dt. 30-12-19

Copy submitted to Addl. Dist. Magistrate, Paradeep / Secretary, P.D.A., Paradeep / Executive Materials Manager, PPT for kind information with request to display the notice in their office notice board for wide publicity.

  
Executive Officer  
Paradeep Municipality

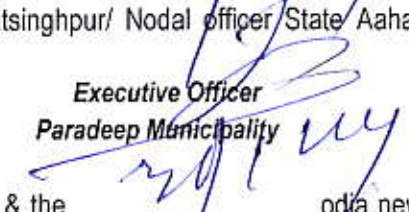
Memo No. 10115 // Dt. 30-12-19

Copy to the office notice board of Paradeep Municipality for wide publicity.

  
Executive Officer  
Paradeep Municipality

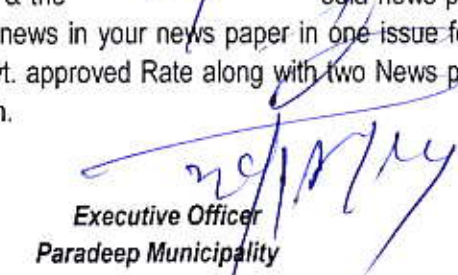
Memo No. 10116 // Dt. 30-12-19

Copy submitted to the project director, DUDA, Jagatsinghpur/ Nodal officer/ State Aahaar Society, BBSR (SUDA) for kind information.

  
Executive Officer  
Paradeep Municipality

Memo No. 10117 // Dt. 30-12-19

Copy to the Advertising Manager, the local edition for information and requested to published the news in your news paper in one issue for wide publication. They are requested to submit the bill as per Govt. approved Rate along with two News paper in support of publication of notice. Copy to advertisement section.

  
Executive Officer  
Paradeep Municipality

1	RFP Identification No.	Quotation Call Notice No
2	Name of work	ANNUAL MAINTENANCE OF AAHAAR INFRASTRUCTURE I.E. DISH WASHER MACHINE, WATER PURIFIER, WATER COOLER, CCTV, RODENT CATCHER, INVERTER, AC MACHINE, HAND SHOKER INSTALLED AT TWO AAHAAR OUTLET OF PARADEEP MUNICIPALITY.
3	Method of selection	Item Rate
4	Joint venture/Consortium	No
5	Contacting authority	Executive Officer, Paradeep Municipality.
6	Availability & Downloading of tender documents from the Website.	<b>10.00 AM on dt 30.12.2019 to dt 08.01.2020 up to 1.00 PM</b> <a href="http://www.paradeepmunicipalirty.org">www.paradeepmunicipalirty.org</a>
7	Last date of bid submission	<b>dt 08.01.2020 up to 1.30 PM</b>
8	Cost of Bid Document	<b>Rs. 500/-</b> to be submitted in shape of Cash/ DD in favor of Executive Officer, Paradeep Municipalty, Paradeep to be drawn at Paradeep
9	EMD	<b>Rs.1,000/-</b> to be submitted in shape of DD in favor of Executive Officer, Paradeep Municipalty, Paradeep to be drawn at Paradeep
10	Opening of Quotation	<b>dt 07.01.2020 at 3.30 PM</b>
11	Validity of Proposal	90 days from the date of submission.
12	Project Completion Period	30 days (From the Date of Work Order issued )
13	Mode of submission	Through Speed Post/ Registered Post (Indian Post) and no other means.
14	Address	Executive Officer, Paradeep Municipality, Paradeep. Jagatsinghpur (Odisha) – 704142 Email: <a href="mailto:Paradipmunicipality@gmail.com">Paradipmunicipality@gmail.com</a> Tel:

TERMS AND CONDITIONS

- 1 Name of work:- Annual maintenance of Aahaar infrastructure i.e. Dish washer machine, waer purifier, water cooler, CC TV, Rodent Catcher, Inverter, AC machine installed, Hand Shoker at two Aahaar outlet of Paradeep Municipality.
- 2 The Executive Officer, Paradeep Municipality on behalf of the Municipal Council, Paradeep invites sealed quotations from the intending registered firms/ registered contractor/ authorized dealers/ suppliers for annual maintenance of Aahaar infrastructure i.e. Dish washer machine, waer purifier, water cooler, CC TV, Rodent Catcher, Inverter, AC machine installed, Hand Shoker at two Aahaar outlet to Paradeep Municipality.
- 3 The details of bid documents specification, schedule and set of terms & conditions can be obtained from official website of Paradeep Municipality i.e. [www.paradeepmunicipality.org](http://www.paradeepmunicipality.org) as well as Municipality office, Paradeep in person on payment of cost of tender/ quotation document Rs. 500.00 (Rupees:- Five) only in shape of Cash/ DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. The cost of tender paper is not refundable. The terms and conditions as given in the quotation call notice form an integral part of this detail tender call notice.
- 4 The bidder must be accompanied by EMD/ tender security amount Rs.1,000.00 (Rupees:- One thousand) Only in shape of DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. Quotation received without E.M.D. shall be rejected. The E.M.D. amount of successful quotationer will be refunded after completion of validity period.
- 5 The sale of tender documents from **10.00 AM on dt 30.12.2019 to dt 08.01.2020 up to 01.00 PM** Request for tender/ quotation documents through post will not be entertained.
- 6 Duly filled Bid along with Bid Document cost and EMD should reach the undersigned's office by on or before **dt 08.01.2020 up to 1.30 PM**. Bid Document received after the said date and time will be rejected outright.
- 7 The tender/ quotation/ bid documents will be opened on **dt 08.01.2020 at 3.30 PM** in the chamber of Executive Officer, Paradeep Municipality, Paradeep in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received / opened in the next working day at the same time & venue.
- 8 The completed & sealed tender paper documents should be sent to the Executive Officer, Paradeep Municipality through registered/ Speed post or in person only. The envelope containing the tender documents should be superscripted with "**Dish washer machine, waer purifier, water cooler, CC TV, Rodent Catcher, Inverter, AC machine installed, Hand Shoker**" with tender/ quotation no & date, else tender will not be opened.
- 9 The Municipality will not be responsible for postal delay.
- 10 Bidders should submit self attested copies of the following alongwith the bid. Quotation without one or more of these documents are bound to be rejected.
  - (i) Photo copy of (i) PAN, (ii) GSTIN (iii) Dealer certificate (iv) If any
  - (ii) ISO certificate of the manufacturing company should be submitted along with the tender paper.
- 11 The Quotationer should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the quotation call notice should be filled up and signed. The rate should be mention in the quotation both in figure and in words, wherever there is a difference between the rate quoted in words and figures, the rate quoted in words will taken as correct. The schedule appended to the quotation call notice should be filled up and signed.

- 12 The bidder shall quote an all inclusive rate including cost of labour, materials, tools & plants, transporting , loading, unloading, nstallation and Commissioning etc.
- 13 The rate shall be quoted inclusive of all taxes and duties if any. GST will be mentioned separately.
- 14 Any correction or overwriting in the offer should be attested by the quotationer or else offer is liable for rejection.
- 15 The rate will be valid for one year.
- 16 The quotationer shall submit the quotation call notice & quotation schedule duly signed by him with seal failing which the offer will be rejected and will not be considered in comparative statement.
- 17 The materials will be inspected by the Executive Officer, Paradeep / or any competent authority.
- 18 The Quotationer shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Officer, Paradeep.
- 19 The materials should be guaranteed for a minimum period of one years from the date of supply/ fitting.
- 20 The successful quotationer has to produce sample of each item before the office of The Executive Officer, Paradeep Municipality for necessary verification after whichis to be fitted.
- 21 Any other information can be had from the Office of The Executive Officer, Paradeep Municipality during office hours except holidays.
- 22 Any legal dispute arise shall be settled under the jurisdiction of local court. And no power of attorney or affidavit shall be allowed.
- 23 The approved quotationer shall make an agreement on above mentioned terms & conditions with the Executive Officer, Paradeep Municipality.
- 24 The EMD shall be forfeited on the following grounds :
  - i If the successful bidder fails to deliver the product within the period mentioned in the supply order.
- 25 Quotation shall not be considered through Power of Attorney
- 26 The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

**BILL OF QUANTITIES** :- Annual maintenance of Aahaar infrastructure i.e. Dish washer machine, waer purifier, water cooler, CC TV, Rodent Catcher, Inverter, AC machine installed, Hand Shoker installed at two Aahaar outlet of Paradeep Municipality.

SI no	Description	Qty	Unit	Rate	Amount
1	2	3	4	5	6
1	Supply providing all labour, materials, T & P for annual repair, replace and maintenance of following items installed at Aahaar outlets at Atharbanki near Biju Memorial Hospital and Badapadia near Auto stan of Paradeep Municipality. The bider shall quoted their rate including all materials cost like candels of water purifier, (Distle water for inverter, bar light for Rodent catcher) other than those the cost of materials will be paid by the Municipality subject to submission of bill after due justification and verification of competent authority. (I) Dishwasher machine - 2 nos. (ii) Water purifier with cooler -2 nos. (iii) CC TV with monitor - 2 nos. monitor, 14 nos. camera (iv) Rodent catcher - 4 nos. (v) Inverter (machine and Battery) - 1 no (vi) AC 2 ton - 6 nos. (vii) Hand shoker - 2 nos.	01 Unit	Yearly		

  
Executive Officer

Paradeep Municipality  
27-12-19