

GOVERNMENT OF ODISHA



H & UD DEPARTMENT PARADEEP MUNICIPALITY PARADEEP

"FOR ENGAGEMENT OF MANPOWER IN PARADEEP MUNICIPALITY"

PERIOD OF SALE OF BID DOCUMENTS :-

LAST DATE OF RECEIVED BID DOCUMENTS:-

DATE & TIME OF OPENING THE BID DOCUMENTS :-

COST OF TENDER PAPER :- ₹ 2,000.00

(Rupees:- Two Thousand) Only.

COST OF EMD :- ₹ 10,000.00

(Rupees:- Ten Thousand) Only.

Name of the Bidder

MR No


/Dt

EXECUTIVE OFFICER
PARADEEP MUNICIPALITY
PARADEEP, ODISHA.

OFFICE OF THE MUNICIPAL COUNCIL, PARADEEP

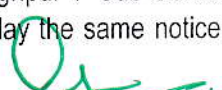
No 2042 /Date 10.05.2022
QUOTATION CALL NOTICE

The Executive Officer, Paradeep Municipality on behalf of Paradeep Municipality, Paradeep, Dist-Jagatsinghpur invites sealed quotations from the intending registered service providers/ agencies having valid eligible license/ registration certificate, PAN, GSTIN, labour license, EPF and ESI from competent authority in order to engage the un-skill (sweeper) manpower for sanitation work within Paradeep Municipality area. The service charge for each categories should be mentioned clearly in the BoQ/ prescribed format (Annexure-A). The quotation schedule (DTCN) alongwith terms and conditions can be downloaded from Paradeep Municipality website www.paradeepmunicipality.org from **10.00 AM date. 12.05.2022 to date. 21.05.2022 upto 5.00 PM** on payment of Rs.2000.00 (Rupees:- Two Thousand) only (non-refundable) in shape of Cash/ bank draft/ bankers cheque drawn in favour of Executive Officer, Paradeep Municipality payable at Paradeep from any nationalized bank. The quotation alongwith all documents should reach the office of the Municipal council, Paradeep on or before **date.23.05.2022 upto 11.00 AM**. Quotation reached after due date and time will not be taken into consideration. The quotation will be opened on the same day at **11.30 AM** in presence of the quotationer or their authorized representatives. The undersigned has the rights to accept, cancel or reject any or all the quotations with assigning any reason thereof.


Executive Officer
Paradeep Municipality

Memo No 2043 /dt 10.05.2022

Copy to the Collector & District Magistrate, Jagatsinghpur/ PD DRDA, Jagatsinghpur / Sub-Collector Jagatsinghpur/ ADM Paradeep for favour of kind information. They are requested to display the same notice in your notice board for wide publication.


Executive Officer
Paradeep Municipality

Memo No 2044 /dt 10.05.2022
Copy to the Office Notice Board, Paradeep Municipality for wide publication.


Executive Officer
Paradeep Municipality

TERMS AND CONDITIONS

- 1 The details of bid documents specification, schedule & quantities and set of terms & conditions is available in the Paradeep Municipality website www.paradeepmunicipality.org on payment of cost of tender/quotation documents ₹ **2000.00** (Rupees Two Thousand) only in shape of Cash/DD cheque drawn on any nationalized bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. The cost of tender paper is not refundable.
- 2 The bidder must be accompanied by EMD/ tender security amount of ₹**10,000.00** (Rupees Ten thousand) only in shape of Cash/DD cheque drawn on any nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep.
- 3 The quotation schedule (DTCN) alongwith terms and conditions can be downloaded from Paradeep Municipality website www.paradeepmunicipality.org from **10.00 AM date. 12.05.2022 to date.21.05.2022 upto 5.00 PM**. Request for tender/quotation documents through post will not be entertained.
- 4 The sealed tender/ quotation documents should reach the office of the Municipal council, Paradeep on or before **dt.23.05.2022 by 11.00 AM** positively. The authority will not be responsible for any delay for non receipt of tender/quotation documents in time.
- 5) The tender/ quotation/ bid documents will be opened on **dt. 23.05.2022 at 11.30 AM** in the office chamber of Executive Officer, Paradeep Municipality, Paradeep in the presence of the bidder of their authorised representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received/opened in the next working day at the same time & venue.
- 6 The agreement will be valid for one calendar year, which may be extended as per requirement. SD will be released after successful completion of the quotation period.
- 7 The quotationer shall quote only **service charge for each categories of manpower per day per person** in the BoQ/ prescribed format (Annexure-A) The wages of categories wise manpower, EPF and ESI will be given as per the labour wages Act envisaged by the Labour and Employees, Govt. of Odisha, EPF and ESI as per Government rate of slab published time to time
- 8 The Payment will be made as per the labour wages Act envisaged by the Labour and Employees, State Insurance Department, Govt. of Odisha, Bhubaneswar.
- 9 The quotationer should submit the quotation/ bid document along with valid eligible license/ registration certificate, PAN, GSTIN, labour license, EPF and ESI from competent authority in the bid document.
- 10 The quotationer should submit the experience certificate if any in such type of work.
- 11 The selected quotationer will have to deposit security money of ₹ **20,000.00** (Rupees Twenty thousand) only shape of BD/ Bcor TDR in any scheduled bank duly pledged in favour of the Executive Officer, Paradeep Municipality before agreement.

- 12 The safty Jackets, gumboots, cleaning equipements & medicine to the labours for cleaning work will purchase and supply agency. Submit bill in duplicate for payment.
- 13 Any incident as regard to health hygienic of labourer during the execution of cleaning work is the responsibility of bidders and the bidders is responsible for health asistance of labourers if any required.
- 14 The payment will be made to the bidder after submission of bill, Xerox copy of deposit receipt of EPF etc.
- 15 If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- 16 Rate will be filled up in prescribed format I,e, BoQ (Annexure- A) beyond the tender will be rejected
- 17 The rate should be mantioned in both figures and words.
- 18 Any correction or overwriting in the offer should be attested by the quotationer or else offer is liable for rejection.
- 19 The quotationer shall submit the Quotation Call Notice & Quotation Schedule duly signed by him with seal.
- 20 The Quotationer shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Officer, Paradeep Municipality.
- 21 The checklist in Annexure- B will be properly filled up according to submitted documents.
- 22 Any legal dispute arising out of this is subject to Jagatsinghpur jurisidiction only.
- 23 The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

**Check of documents for Engage the Manpower for Paradeep Municipality
(Annexure B)**

SI No.	Description	Furnished	Valid date	No of pages	At Page
1	2	3	4	5	6
1	Processing Fee ₹2,000.00				
2	EMD ₹10,000.00				
3	Valid License/ Registration Certificate				
4	PAN				
5	GSTIN				
6	Labour License				
7	EPF				
8	ESI				
9	Experience, If any				

Bill of Quantities for Engagement of Manpower in Paradeep Municipality

Sl No	Description	Qty	Unit	Rate	EPF	ESI	Service	Amount
1	2	3	4	5	6	7	8	9
1	Supply of un-skill (sweeper) manpower for sanitation work within Paradeep Municipality area.	50 nos for 60 Days (3000) nos	Per Day Per Person	The wages of manpower, EPF and ESI will be given as per the labour wages Act envisaged by the Labour and Employees, Department, Govt. of Odisha, EPF and ESI as per Government rate of slab published time to time				

Rate quot^e for service charge @₹ Per Day Per Person.

(Rate in words:-)

(N.B. Service charge less 2.00% of wages of manpower shall not be considered)

Signature of Bidder

Executive Officer
Paradeep Municipality