

GOVERNMENT OF ODISHA H & UD DEPT.

PARADEEP MUNICIPALITY

REQUEST FOR PROPOSAL FOR DOOR TO DOOR WASTE COLLECTION AND TRANSPORTATION TO WEALTH CENTRE OF PARADEEP MUNICIPALITY AS A PART OF DECENTRALISED SOLID WASTE MANAGEMENT PLAN

COST OF TENDER PAPER :- ₹500.00
(RUPEES:- FIVE HUNDRED) ONLY.

COST OF EMD :- ₹10,000.00
(RUPEES:- TEN THOUSAND) ONLY.

**OFFICE OF THE
MUNICIPAL COUNCIL,
PARADEEP, ODISHA.**

1631/2021

REQUEST FOR PROPOSAL FOR DOOR TO DOOR WASTE COLLECTION AND TRANSPORTATION
TO WEALTH CENTRE OF PARADEEP MUNICIPALITY AS A PART OF DECENTRALISED SOLID
WASTE MANAGEMENT PLAN

No. 495

DT. 09.02.2021

Disclaimer

The information contained in this Request for Proposal ("RFP") document provided to the Bidder(s), by or on behalf of Paradeep Municipality is provided to the Bidder(s) on the terms and conditions stipulated in this RFP document and all other terms and conditions subject to which such information is provided.

The purpose of this RFP document is to provide the Bidder(s) with information to assist the formulation of their Proposals. This RFP document does not contain all the information each Bidder may require.

Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP document and where necessary obtain independent advice from appropriate sources. Paradeep Municipality make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RFP document. ULB may, in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP document.

1. Introduction

Almost 20 tons per day (TPD) of solid waste is generated in Paradeep Municipal Area covering all 19 wards amongst which 80% of the waste generated are from households. Besides households, other major waste contributors are from offices, markets, commercial establishments, hotels etc.

Door to door collection of waste has started although mentioned in the Municipal Solid Waste Management Rules, 2016 by the private agencies but as per the letter No-853 dtd-18.01.2021, door to door collection of waste & transportation to the designated "**Wealth Centre**" with community partnerships.

To meet the need of the hour, there must be a phenomenal change in the methodology of solid waste management from what is practiced today at the ULB by the Paradeep Municipality. The methodology should be such that it is innovative, pragmatic, sustainable and feasible to meet the expected result and make a visible difference in the field.

2. The task ahead is to:

- Engage suitable community based organization i.e. Mission Shakti Group/ Transgender Group/ Ragpicker Group for Door to door solid waste collection from households, offices, shops, market, commercial institutions, hotels etc. within Paradeep Municipality area.
- Ensure Operational efficiency for Door to Door Collection Mission Shakti Group /Transgender Group/ Ragpickers Group followed by proper transportation of waste to the designated Wealth Centre.
- Coordination with ULB and implementation of recommendations.

3. Scope of Work & Terms & conditions

The Scope of Work for Municipal Solid Waste Management for door to door collection of segregated SWM, Street Sweeping and Transportation of MSW to the designated Wealth Centre.

- a) Collection of MSW in the Segregated form at source
 - i) Biodegradable (wet waste).
 - ii) Non- biodegradable (dry- waste).
- b) The Mission Shakti Group/ TG Group/ Ragpickers Group shall collect the wet waste as well as dry waste on a regular basis in all the households and commercial establishments.
- c) Creation of awareness amongst all the stakeholders regarding storage, segregation and benefits of decentralized SWM in Paradeep. Both Paradeep boundary and adjacent areas to be considered for ensuring full community participation for improved cleanliness.

4. Door to Door Collection Implementation:

- Vehicles with siren preferably Battery Operated Vehicle (BOV). The organization should purchase BOVs by their own either by Bank loan or by cash or by rent.
- The Successful Bidder shall make his own arrangements for **the engagement of 2 women/ TG Swachha Karmi (one should be driver)** & for their payment.
- The Successful Bidder shall, if required by the ULB, deliver to the ULB a return in detail, in such form and at such intervals as the ULB may prescribe, showing the numbers of the several classes of workers, with their details from time to time employed by the successful Bidder for the said work and such other information as the ULB may require.

5. Compliance with labour regulations:

During continuance of the contract, the Contractor and his sub-contractors shall abide at all times by all existing labour enactments a rules made hereunder, regulations, notifications and bye laws of the State or Central Government or local authority and any other labour law (including rules), regulations, bye laws that may be passed or notification

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that may be issued under any labour law in future either by the State or the Central Government or the local authority.

6. Ward wise required BoV

Sl.No.	Ward No.	BoV required	Designated Wealth Centre
1	1	1	Rangiagada
2	2	2	Rangiagada
3	3	2	Rangiagada
4	4	2	Rangiagada
5	5	4	Rangiagada
6	6	2	Rangiagada
7	7	2	Rangiagada
8	8	1	Bangalipada
9	9	1	Bangalipada
10	10	2	Bangalipada
11	11	2	Bangalipada
12	12	1	Bangalipada
13	13	2	Bangalipada
14	14	2	Bangalipada
15	15	2	Bangalipada
16	16	1	Bangalipada
17	17	2	Bangalipada
18	18	2	Bangalipada
19	19	2	Bangalipada

7. The following pre-qualification criteria are suggested for applying agencies:

- **Mission Shakti Group/ Transgender Group/ Ragpickers group within the Municipality area.**
- The Agency aspiring for waste management services should have an operational experience in the activities for which it has applied for either of its own or in partnership with an experienced agency. The experience list should be enclosed in the technical bid. The experience should be at least of two years period of one of its consortium partners.
- One of the consortium partners of the bidding agency should be at least two years old organization.
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- Timely repayment with record keeping.
- Not defaulter in bank loan.
- Organization having Knowledge on SWM & having experience in Community Mobilization.

- No criminal track records & political affiliation.
- One Organization can apply for all wards, but will be awarded for maximum 3 wards simultaneously.

8. Project Period

- The project is for 3 years. The agency should be prepared to work for 3 years.
- Retendering will be done only after 3 years or can be extended upon satisfactory performance for another year.

9. Financial Bid

The applying agency should quote their prices for door to door collection and transportation to the designated Wealth Centers by BOVs & the wages of two Swachha Karmis as per daily labour rate revised from time to time as per Govt.

10. EVALUATION

- The applying agencies will be evaluated by an evaluation team and their scores will be averaged. Upon completion of the evaluation more than one agency may be asked to give a full presentation to **Paradeep Municipality**.

Sl. No.	Main criteria and Weights out of Total 100 marks	Sub Criteria	Sub Weights
1.	Financial Strength- 20	Bank Balance (avg 2 years) Rs.3 lakhs- 10 mark Saving deposited each month- 10 mark Bank Linkage- 10 mark	30
2.	Year of experience -2 years	Number of years in social mobilisation & Community development, for 2 years - 5 marks. For every additional year over 5 year- 1 mark (each subject to Max-10 mark)	20
3.	Maintenance of Record	Attendance Register Meeting Register Minimum 60% attendance per meeting Office Bearers	20
6.	Number of Meeting	Minimum once in a fort night	10
7.	No of social dev. projects implemented in the urban area of concerned city applied for in last 2 years.	For 1 Projects -2 mark, For 5 or more than 5 projects - Maximum 20	20

11. OBTAINING THE PROPOSAL

Paradeep Municipality now invites open 'Request for Proposals' (RFP) to implement door to door collection with segregation & transportation to the designated

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Wealth Centers. The implementation should help comply with MSW Rules 2016. The full RFP can be downloaded or received from www.paradipmunicipality.org/ office from 11-02-2021 to 25-02-2021 up to 5.00 PM on payment of Rs. 500.00 (Rupees Five Hundred) in shape of cash/ bank draft/ bankers cheque drawn in favour of the Executive Officer, Paradeep Municipality payable at Paradeep from any nationalized bank. The RFP paper along with all documents shall be received in the office of the Executive Officer, Paradeep Municipality through by person on or before date 26-02-2021 up to 01.00 PM. The RFP will be opened on the same date at 03.30 PM in presence of the agency or their authorized representative. The quotation received beyond the schedule date and time will not be considered at all.

The undersigned has the rights to accept, cancel or reject any or all the quotations without assigning any reason thereof.

12. Document to be submitted along with Full Proposal

- Technical Proposal (separate envelop)
- Financial Proposal (separate envelop)
- EMD Rs. 10,000.00 & paper cost Rs. 500.00 (DD/ Shape in Cash)

13. Submitting the Proposal

The interested agencies should submit

- Technical proposal addressing all aspects of the RFP requirements
- Financial proposal with explanation for all activities


Executive Officer
Paradeep Municipality

Memo No 496 / Date 09.02.2021

Copy to the Collector & District Magistrate Jagatsinghpur/ P.D. DRDA, Jagatsinghpur/ Sub-Collector, Jagatsinghpur/ B.D.O, Kujang for favour of kind information. They are requested to display the same notice in your notice board/ Office Notice Board, Paradeep Municipality for wide publication.


Executive Officer
Paradeep Municipality

Annexure -I
Technical Proposal Standard Forms

Letter No.:

Place:

Date:

From:

To:
The Executive Officer
Paradeep Municipality
Jagatsinghpur - 754142

Subject: Selection and Empanelment of Resource Organizations to catalyse the formation of SHGs, their federations, capacity building of all members and promotion of the financial inclusion of SHG members under SWM for a period of two years (**Technical Proposal**) for ward No. _____ under Paradeep Municipality.

We, the undersigned, offer to provide the services for the above in accordance with your Request for Proposal dated _____. We are here by submitting our Technical Proposal both in hard copy and soft copy format sealed in an envelope.

We have examined the information provided in your Request for Proposal (RFP) and offer to undertake the work described in accordance with requirements and as per fee payable specified in RFP. This proposal is valid for acceptance for 120 days and we confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

We accept that any contract that may result will comprise the MOU documents issued with the RFP and be based upon the documents submitted as part of our proposal; and placed by the (*Name of the agency/ organization*). The Proposal has been arrived at independently and without consultation, communication, agreement or understanding (forth purpose of restricting competition) with any other party invited to tender for this contract.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

I confirm that I have the authority of (*Name of the agency/ organization*).to submit proposals / tenders and to clarify any details on its behalf.

We understand you are not bound to accept any proposal you receive.

Yours sincerely,

Enclosures:

Signature [In full and initials]:

Name and Title of Signatory:

Name of SHG:

Address:

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APPENDIX – II
FORMAT FOR SUBMISSION OF TECHNICAL PROPOSAL
 For Ward No _____ under Paradeep Municipality

A. General Details:

Sl. No.	Name of the Agency/ organization	
1.	Permanent address	
2.	Name of the Authorized person for submitting proposal: Mobile No. :	
3.	Demand draft Details Paper Cost Amount: 500.00 DD No.: / MR No/ Date: Name of the Bank:	
4.	Demand draft Details OF EMD Amount: 10,000.00 DD No.:/ MR No./ Date: Name of the Bank:	
6.	Whether the agency was ever blacklisted: Y/N If yes whether that black listing was not cancelled: Y/N (If yes, attach copy of same and the affidavit)	
7.	Brief professional back ground of the organization	
8.	Confirm to carry assignment as per TOR of RFP with fee payable as specified in RFP	
9.	Confirm to accept all term & conditions specified in RFP documents	
10.	Number of years in social mobilisation & Community development Number of years' Experience in above	

B. Financial Details:

Sl. No.	Year	Bank Balance
1.	2018-19	
2.	2019-20	
3.	Avg. for 2 years	