OFFICE OF THE MUNICIPAL COUNCIL, PARADEEP

QUOTATION CALL NOTICE

No 8441 /Dt.25.10.19

Executive Officer Prardeep Municipality cum Secretary Kalinga Baliyatra Committee, Paradeep invite sealed quotation from the intending firm/ general order suppliers/ Printing press for Printing of sovenor (Details in annexure- B) for Kalinga Baliyatra 2019 Paradeep. The quotationer must be accompanied with photo copy of valid (i) PAN (ii) GST number (iii) Certificate of firms and original documents of cost of bid and EMD. The prescribed quotation schedule can be obtained from the cash section of Paradeep Municipality during office hours except Government holidays on payment of ₹1500.00 (Rupees:-One Thousand Five hundred) only towards paper cost including wide publication (non-refundable) and ₹2,000.00 (Rupees:- Two thousand) only towards EMD in shape of cash/ bank draft/bankers cheque drawn in favour of the ADM,Paradeep-Cum-Vice chairman Kalinga Baliyatra Committee, Paradeep payable at Paradeep from any nationalized bank from 10.00 AM on dt. 25.10.2019 to dt. 01.11.2019 upto 12.30 PM. The sealed quotations will be received on or before at Paradeep Municipality on dt. 02.11.2019 upto 1.00 PM and will be opened at 3.30 PM on the same day. The intending quotationer can also see and download the quotation call notice in the official website of Paradeep Municipality. i.e. www.paradeepmunicipality.org. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Executive Officer Prardeep Municipality cum Secretary Kalinga Baliyatra Committee

Memo No 8442 /dt 25.10.19
Copy submitted to Addl. Dist. Magistrate, Paradeep /Secretary, PDA/ Executive Engineer- R&B-PPT, Paradeep for kind information with request to display the notice in their office notice board for wide publicity.

Copy to Office Notice board for wide publication.

Executive Officer Prardeep Municipalit cum Secretary Kalinga Baliyatra Committee

Memo No 8443 /dt 25.10.19
Copy to the Editor The Dharitri, The Prameya, The Sambad, The Anupambhurat for publication of the notice in short from (enclosed), in the newspaper with minimum front size in one edition on before dt. 25.10.2019. They are requested to submit the bill as per Govt. approved Rate along with two newspaper in support of publication of notice. Copy to advertisement section.

Executive Officer Prardeep Municipality cum Secretary Kalinga Baliyatra Committee

Memo No 8444 /dt 25.10.19
Copy to Chairman, Paradeep Municipality/Tehasidar, Kujang/ Estate Officer, PPT/ Municipal Engineer, Paradeep Municipality/ Mayadhar Rout, Core Committee Member for information. They are requested to present on dt. 02.11.2019 at 3.30 PM in the Office of Executive Officer, Paradeep Municipality for opening of above quotation.

Executive Officer Prardeep Municipality cum Secretary Kalinga Baliyatra Committee
TERMS AND CONDITIONS

1 Scope of work: Scope of work is to Printing of souvenir in by colour, multi colour pages, black and white pages, DTP Colour printing design cover gloss laminator and binding etc for observation of Kalinga Balijatra - 2018 at Biju Maidan, Paradeep.

2 Quotation schedule cost: The details of bid documents specification, schedule & quantities and set of terms & conditions is available in the Paradeep Municipality as well as website www.paradeepmunicipality.org on payment of cost of tender/ quotation documents ₹1500.00 (Rupees: One Thousand Five hundred) Only in shape of cash/DD drawn on any Nationalized Bank in favour of ADM, Paradeep-Cum-Vice chairman Kalinga Balijatra Committee, Paradeep payable at Paradeep. The cost of tender paper is not refundable. The original deposit receipt/DD is to be attached with the quotation schedule otherwise quotation will be rejected.

3 Cost of EMD: The quotationer will have to enclose with the quotation an amount of ₹2,000.00 (Rupees Two thousand) only in shape of demand draft/pay order/bankers cheque/TDS deposit receipt of schedule bank (TDR) drawn from any nationalized bank in favour of ADM, Paradeep-Cum-Vice chairman Kalinga Balijatra Committee, Paradeep payable at Paradeep towards cost of EMD which shall be refunded to unsuccessful quotationer after finalization of quotation. No other mode of payment of EMD shall be accepted. Quotation received without EMD shall be rejected. The EMD amount of successful quotationer will be refunded after completion of validity period.

4 Available of Bid: The sale of tender documents start from 10.00 AM on dt. 25.10.2019 to dt. 01.11.2019 upto 12.30 PM. Request for tender/quotation documents through post will not be entertained.

5 Last date of submission of bid: The sealed tender/quotation documents should reach the office of the Executive Officer, Paradeep Municipality, Paradeep on or before dt. 02.11.2019 upto 1.00 PM positively. The authority will not be responsible for any delay in non-receipt of tender/quotation documents in time.

6 Opening of bid: The tender/quotation/bid documents will be opened on dt 02.11.2019 at 3.30 PM in the office of the Executive Officer, Paradeep in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received/opened in the next working day at the same time & venue.

7 Documents: The Bid document shall contain scan copy of (i) Registration Certificate, (ii) PAN, (iii) GST number (iv) original documents of cost of bid and EMD (v) Annexure-A, (vi) Annexure B, (vii) Duly signed copy of DTCN.

8 Rates: The rate shall be quoted exclusive of taxes and duties. GST shall be mentioned separately if required.

9 The earnest money shall be forfeited on the following grounds. (i) On revocation of quotation or (ii) On refusal to enter in to a contract after the contact is awarded to a bidder.

10 The quotationer should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the DTCN should be fill up and signed.

11 The quotationer shall submit the DTCN and quotation schedule duly sign by him with seal failing which the offer will be rejected and will not be considered in comparative statement.

12 The rate should be mentioned in both figures and words.

13 Quantity indicated against each item tentative. The Authority may decide to abandon or reduced the scope of supply/items for any reason what so ever and hance may not required the hole or part of the supply to be carried out the bidder shall have no claim to any payment of compensation.
14 The quotationer shall not subiect, transfer or assign any part of the full supply.

15 Any material found deffect is to be replaced immediately free of cost

16 **Validity of Contract:** The rate quoted shall be valid for a period of one financial year i.e. 2019-20 from the date of approval.

17 Quotation received incomplete in any manner will be submarisely rejected.

18 Any correction or overwriting in the quotation shall be attested.

19 Any other information can be had from the office of the Executive Officer, Paradeep Municipality during office hour except holiday.

20 Any legal dispute arise shall be settled under the jurisdiction of local court and no power of attorney or affidavit shall be allowed.

21 Any deviation or violate to the terms & condition the quotation shall be rejected.

22 Quotation received after due date and time shall not be entertained and the undersigned will not responsible for any delay.

23 The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
### TECHNICAL BID DETAILS OF THE AGENCY/ BIDDER

1. Name of the firm/ Agency: 
2. Address: 
3. Address & Tel. No. of the Bidder: 
4. Registration No. of the Firm/ Agency: 
5. Name, Designation, Address & Tel. No. of the Authorised Person to be dealt with: 
6. PAN Card No.: 
7. GST Registration Detail: 
8. Any other Certificate: 
9. Whether the agency has been blacklisted by any of the Department/ Organizations of the Government of India/ Government of Odisha and any criminal case is pending against the said firm/agency: 
10. Whether Terms & Conditions of Tender duly accepted: 
11. Details of Bid security: 
12. Details of Tender document cost: 
13. Any other document relevant to tender: 

### DECLARATION

I/ We hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage of my/ We are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to cancelled. I am/ We are willing to abide by the terms & conditions laid by ORMAS. In case of any lapse on my/ our part which may affect the performance of the Job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent Authority.

Signature of the Bidder
Seal of the Firm/Agency
Bills of quantities for the work: Printing of sovenor in by colour, multi colour pages, black and white pages, DTP, Colour printing, design cover gloss lamination and binding etc for observation of Kalinga Balijatra- 2019 at Biju Maidan, Paradeep

<table>
<thead>
<tr>
<th>SIB No.</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supplying, all labour and materials for printing of sovenor. The theme design of cover page will choice of Kalinga balijatra committee. Sovenor size will be 21 cm x 27 cm and contained 160 pages with 28 page color, 4 page color, 128 page black &amp; white (128 page DTP) &amp; 32 pages four color printing design cover blow lamination, binding etc. all complete &amp; delivery to Paradeep Municipality. (Rate excluding GST)</td>
<td>500 Nos</td>
<td>Each Sovenor</td>
<td></td>
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</tr>
</tbody>
</table>

Signature of the Bidder
Seal of the Firm/Agency