

**GOVERNMENT OF ODISHA**  
**H & UD DEPT.**

**PARADEEP MUNICIPALITY**

DETAILED TENDER CALL NOTICE  
FOR THE WORK  
SUPPLY OF LABOUR, T&P FOR CARE TACKING, MAINTENANCE,  
WATCH & WARD OF PARK AT DOCHHAKI IN WARD NO 4

COST OF TENDER PAPER :- *Rs 1000.00*

COST OF EMD :- *Rs 10000.00*

*(RUPEES:- TEN THOUSAND) ONLY.*

**OFFICE OF THE  
MUNICIPAL COUNCIL,  
PARADEEP, ODISHA.**

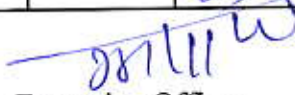
# OFFICE OF THE MUNICIPAL COUNCIL, PARADEEP.

No 2432 dt. 28.04.2020

## QUOTATION CALL NOTICE

Executive Officer Paradeep Municipality, Paradeep invited sealed quotation from the intending WSGH/ ALF/ CLF having upto date registration certificate, PAN for following works of Paradeep Municipality. The quotationer must be accompanied with Photo copy of valid (i) Registration certificate (ii) PAN etc. The quotationer shall deposit Cash/ demand draft towards cost of tender document (Non- refundable) specified in the work in column no 4 of the following table and Bids must be accompanied with bid security (EMD / ISD) specified for the work in column no 5 of the following table, in the form of demand draft/ Banker Cheque on any Nationalized Bank / Fixed deposit receipt of schedule Bank/ Kishan Vikash Patra/ Post Office Savings Bank Account/ National Savings Certificate/ Postal Office Time Deposit Account duly pledged in favour of the Executive Officer, Paradeep Municipality, Paradeep payable at Paradeep, Odisha. The quotation will be available on office website www.paradeepmunicipality.org from 10.00 hours on dt 29.04.2020 to 11.05.2020 upto 17 hours. The sealed quotations will be received on or before on dt.13.05.2020 upto 1.00 PM and will be opened at 4.30 PM on the same day. The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.

Sl No	Name of the works	Qty	Paper Cost	EMD Cost
1	2	3	4	5
1	Supply of labour, T&P for care tacking, maintenance, watch & ward of Children park over plot no 46 back side of Girls' school and maintenance of park near Jagannath minder temple in ward no 13	1(One) Year (12months)	₹ 2,000.00	₹ 15,000.00
2	Supply of labour, T&P for care tacking, maintenance, watch & ward of park at Dochhaki in ward no 04	1(One) Year (12months)	₹ 1,000.00	₹ 10,000.00

  
Executive Officer

Paradeep Municipality

Memo 2433 (2) dt 28.04.2020

Copy to DMA, H&UD Deptt. Govt of Odisha, Bhubaneswar/ Collector & District Magistrate, Jagatsinghpur for information and necessary action.

  
Executive Officer

Paradeep Municipality

Memo 2434 (3) dt 28.04.2020

Copy to ADM, Paradeep /DWO, Jagatsinghpur for kind information with request to display the notice in their Office notice board for wide publicity.

Copy to Office Notice Board for wide Publication.

  
Executive Officer

Paradeep Municipality

Memo 2435 (3) dt 28.04.2020

Copy to the Editor Pramaya, Sambad, Indian Express for one time wide publication in the news paper with minimum space and submit the bill as per I & PR rate for payment.

  
Executive Officer

Paradeep Municipality



## TERMS AND CONDITIONS

Executive Officer Paradeep Municipality, Paradeep invited sealed quotation from interested reputed WSGH/ ALF/ CLF having upto date registration certificate, PAN for works mentioned in NIT called notice no 2432 / dt.28.04.2020 of Paradeep Municipality.

### Tender paper cost

The details of bid documents specification, schedule and set of terms & conditions is available in the Municipality office, Paradeep in person on payment of cost of tender / quotation documents mentioned in column 4 of NIT in shape of DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Paradeep Municipality payable at Paradeep. The cost of tender paper is not refundable. The terms and conditions as given in the quotation call notice dt.2432 / dt.28.04.2020 form an integral part of this detail tender call notice.

DTCN may also be downloaded from office website [www.Paradeepmunicipality.org](http://www.Paradeepmunicipality.org). The quotation should reach the undersigned on or before within schedule time.

Paper cost shall be paid as per the same method noted above for DTCN downloaded online. Quotation without payment of paper cost shall not be accepted in any case and will be rejected summarily.

### Cost of Bid Security (EMD/ ISD)

Bids must be accompanied with bid security (EMD / ISD) specified for the work in column no 5 of NIT in the form of demand draft/ Banker Cheque on any Nationalized Bank / Fixed deposit receipt of schedule Bank/ Kishan Vikash Patra/ Post Office Savings Bank Account/ National Savings Certificate/ Postal Office Time Deposit Account duly pledged in favour of the Executive Officer, Paradeep Municipality, Paradeep payable at Paradeep, Odisha

### Sealing Period

The sale of tender documents start from **10.00 hours on dt 29.04.2020 to 11.05.2020 upto 17 hours** Request for tender/quotation documents through post will not be entertained.

### Receiving of Tender Paper

The sealed tender/ quotation documents should reach the office of the Executive, Paradeep Municipality, Paradeep on or before **dt. 13.05.2020 by 1.00 PM** positively. The authority will not be responsible for any delay for non receipt of tender/quotation documents in time.

The completed & sealed tender paper documents should be sent to the Executive Officer, Paradeep Municipality through registered/ Speed post or in person only. The envelope containing the tender documents should be superscripted with "SUPPLY OF LABOUR, T&P FOR CARE TACKING, MAINTENANCE, WATCH & WARD OF PARK AT DOCHHAKI IN WARD NO 4" with tender/ quotation no & date, else tender will not be opened.

Quotation shall not be considered through Power of Attorney

### Opening of Tender Paper

The tender / quotation / bid documents will be opened on **dt.13.05.2020 upto 4.00 PM** in the office chamber of Executive Officer, Paradeep in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received / opened in the next working day at the same time & venue.



### **Bid Validity**

The validity period of the tender should be for a period of 90 (Ninety) days from. The date of opening of tender and validity of tender can also be extended if agreed to by the contractor and Department on submission of "No Claim Certificate" by the Contractor.

### **Contract Period**

The contract shall be for a period of 01 (One ) years. Which may be extended after prior approval of appropriate authority on observing the formalities and performance of the Agency.

The Municipality may enhance the rate if extended the contract period one year.

The quotationer shall not sublect, transfer or assign any part of the full work without prior written permission from the Executive Officer, Paradeep Municipality.

### **Rate quota**

The bidder shall be quote their rate including Labour, Materials, Tools & Plants, Cow dung, Manures, Fertilizer, pesticide, Seasonal flower, Sprinker and Grass cutter etc all complete.

The rate should be mantioned in both figures and words.

The rate shall be quoted inclusive of all taxes and dueties. But GSTIN will be mentioned separatly.

The quotationer should quote single rate according to required specification wherever mentioned. More then one rate for a perticular item will be summarily rejected. The scheduled appended to the DTCN should be fill up and signed.

Any correction or over writing in the offre should be attested by the quotationer or else offer is liable for rejection .

Bidders are required to abide by the fair wages clause as introduced by Govt. of Odisha, Works Department Letter No.-VIII-R 8/5225 Dtd. 26.02.1955 and No.IIM- 56/628842(5) Dtd.27.09.1961 as amended from time to time.

In case of any complaint by the labour working about the non-payment or less payment of his wages as per latest minimum wages act, the Executive Officer will have the right to investigate and if the contractor is found to be in default, he may recover such amount due from the contractor and pay such amount to the labour directly under intimation to the local labour office of the Government. The contractor shall not employ child labour. The decision of the Executive Officer is final and binding on the contractor.

### **Document Submitted**

The Bid document shall contain scan copy of (i) Residential certificate, (ii) PAN, (iii) Registration Certificate (iv) No Relationship Certificate (v) Experience Certificate (vi) Information regarding current litigation, debarring / expelling of the tender or abandonment of the work by thebidder (vii) Affidavit (viii) List of Tools & Plants and machineries as per the work etc

The quotationer shall sumbit the DTCN and quotation schedule duly sign by him with seal falling which the offer will be rejected and will not be considered in comparative sttement

### **Experience**

The bidder is to submit along with bid regarding his experience on successfully doing / completed similar type of works.

### **Payment**

Payment will be given to the executant in monthly basic after submission bill in duplicate

### **Electricity**

The Municipality will bear the cost of the electric installation, decoration of the Park & energy charges of the park but the Agency shall be responsible for proper maintenance of the goods.

### **Cost of Bid Security (EMD/ ISD) forfeited**

The earnest money shall be forfeited on the following grounds.

On revocation of quotation or

On refusal to enter in to a contract after the contract is awarded to a contractor .or

If the contract is not commenced after the order is awarded to a Lessee with in 7 ( Seven ) days.

### **Facility**

The Agency allowed to provide boating facility using own materials in Kapila Jori making good relationship with Municipality authorities. Collect reasonable rate/ fee consult with Paradeep Municipality. One swimmer must be engaged for safety.

The applicant must be resident of Paradeep Municipality area.

Any material found deffect is to be replaced immediately free of cost

The contractor will make at his own cost housing accommodation for and medical aid to the Labours engaged on the work. The safety of labours at site is at the risk of Executants / contractor fully and Municipality will not be responsible for the same.

The authority reserves the right to reject any or all the tenders with out assigning any reason thereof.

### **SCOPE OF WORK**

- 1 The work is to be carried on with due diligence and all works excuted is to be done in a workman like manner. The Agency / contractor shall maintain Park by engaging ex perienced gardener / Mail.
- 2 The Agency / contractor shall make suitable arragement to supply adequate water to plant (From available water point in Park) so that no plant shall be damaged due to want of water supply or excess supply of water.
- 3 The Agency / contractor shall supply Cow dung, manures, fertilizer and pesticide as and when required for luxurious maintenance of plant and make the park beautiful.
- 4 The Agency/ contractor shall maintain properly the land scaping with grass, Ornamental Plant seasonable shrubs, hedge plants etc. It will be responsibility of Agency contractor to arrange sprinkler / grass cutter for smooth maintenance of Park.
- 5 The Agency / contractor shall supply labour, T & P for planting of shrubus & flower plant as per site requirement & direction of Engineer-in Charge.



The Agency/ contractor shall maintain the existing plants (Ornamental shrubus/ plants and seasonal flower), RCC Rest shed- Masroom design, RCC Zeraf, RCC Barricade, Play equipments, FRP Light Post, FRP Life size animal models, Dust bins, design fountain, etc. from theft and damage.

- 7 The Agency shall have to plant seasonal flower plants in the revised flower bed through out the year at his own cost.
- 8 The Agency / contractor shall wash / clean the RCC Structures inside Park by spraying water once in a week.
- 9 It will be the duty of Agency/ contractor to operate the fountain, Light Post, Musical system as per instructions of Municipal Authority from time to time.
- 10 Spare parts required from time to time will be supplied by Municipality. The fitting charge will be borne by the Agency/ contractor and quoted by him shall be inclusive of all above provision, labour Cess, service tax etc.  
The Agency shall be responsible for proper maintenance , beautification & cleaning of the Park including Plantation & Decorative plants in the park.

The Agency shall be engaged sufficient no of security for smooth running, maintenance the Park, Make well behave with People. Wine are strictly Provided in side the park.

#### **Check listto be filled up by the Bidder**

SI No	Particulars	Whether Furnished		Ref Page
		Yes	No	
1	Cost of tender paper Rs. DD No			
2	EMD Rs DD No			
3	Copy of vaild Registration Certificate			
4	Copy of PAN Card			
5	No Relationship Certificate			
6	Experience			
7	List of projects executed that that are similar in nature to the work			
8	Information regarding current litigation, debarring / expelling of the tender or abandonment of the work by the tender			
9	Affidavit			
10	List of Tools & Plants and machineris as per the work			

**Bill of Quantities for "SUPPLY OF LABOUR, T&P FOR CARE TACKING,  
MAINTENANCE, WATCH & WARD OF PARK AT DOCHHAKI IN WARD NO 4**

Sl no	Description	Quantity	Unit	Rate in fig.	Rate in wards
1	2	3	4	5	6
	Supply of labour , T &P for care taking, watch and ward of park at Dochhaki with provision for supply of earth, Cow dung, manures, fertilizer, pesticide, T & P, cost of seasonal flower, hire & Running Charges of Sprinkler, grass cutter as and when required etc. as per direction of EIC.	1 Unit 1 (one) Year 12 Month	Each (Yearly)		

Sig of Bidder