



## OFFICE OF THE PARADEEP MUNICIPALITY.

No. 6093 / Dt. 09.08.19 /

### NOTICE

In pursuance to Housing & Urban Development Department letter no 13408/HUD, Dt. 30.7.19, it has been decided to deploy human resources (referred as 'Swachha Sathi' and 'Swachha Sathi Supervisor') on fixed term basis at house hold clusters (for cluster: 600 House holds one Swachha Sathi and one supervisor for cluster : 2400 i.e. ), within Paradeep Municipality jurisdiction to facilitate and catalyse viz. door to door waste collection, waste segregation at source, functioning of MCC (Micro Composting Centre) through IEC/SBCC awareness tools.

The following human resources can be selected only if she is satiating following **eligibility** criteria:

- She must reside in Paradeep Municipality area
- Must be a member of WSHG/ALF,
- Not having criminal track records and,
- Having educational qualification +2(for 'Swachh Sathi') and +3 or a graduate (for'SwachhSathi Supervisor').
- She should be a good communicator having ability in community mobilisation, basic managerial skills, or prior experiences (not mandatory), which will be assessed (as per SOP on decentralised Solid Waste Managements, para-3 i.e. **Assessment of Human Resources**) during shortlistingof prospective applicants.

#### Evaluation of Applicants

Evaluation of applicants using a weighted system (out of 100 marks) that takes into account the following:

- In-person interview (40%)
- Job assessment/knowledge on waste management (30%)
- Work experience in community mobilization (20%)
- Education (10%)

Applicants with the highest combined scores will be called back for a second interview. After this interview, the hiring committee/panel (P1; P2; P3; P4) will confer and come to a consensus. The successful candidate will be contacted via phone and presented with an offer within 24 hours of the decision being made.

Interested candidates possessing the qualification may apply in prescribed formatwith applications complete in all respect along with attested copies of the certificates (one pasted photograph) as given below, to undersigned on or before 20th Aug 2019.The selected candidates will be briefed and trained, about the mandates job requirements by **Sanitation expert** and **CO-SBM** before final onsite-deployment.

The intending applicant can visit to the official website of Paradeep Municipality [www.paradeepmunicipality.org](http://www.paradeepmunicipality.org). for notice

Executive Officer  
Paradeep Municipality

Memo No. 6094 / Dt. 09.08.19

Copy to Office Notice Board for wide publication to General Public.

Executive Officer  
Paradeep Municipality

Memo No. 6095 (2) / Dt. 09.08.19

Copy forwarded to the Editor, Anupam Bharat/ Suryaprabha with a request to publish this notice on one issue of their Odia Daily News Paper on P.R. rate for wide publication to General Public.

Executive Officer  
Paradeep Municipality

Memo No. 6096 / Dt. 09.08.19

Copy submitted to the P.D., DUDA for kind information and requested to publish this notice board for wide circulation.

Executive Officer  
Paradeep Municipality

Memo No. 6097 / Dt. 09.08.19

Copy submitted to the Joint Secretary to Govt. H. & U.D. Department (SBM) for kind information.

Executive Officer  
Paradeep Municipality

Memo No. 6098 (19) / Dt. 09.08.19

Copy submitted to the Chairman/ Vice-Chairman/all councillors for information.

Executive Officer  
Paradeep Municipality